



<b>Policy Title</b>	<b>First Aid And Emergency</b>
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**First Aid** - is emergency treatment administered to an injured or sick person before professional medical care is available.

A First Aider is defined here as a school staff who is trained and certified to administer emergency treatment to an injured or sick person before a School Doctor/Nurse or professional medical care is available.

Only trained First Aiders with a valid certificate may provide first aid. The school ensures that an adequate number of school staff are trained and certified as First Aiders to attend to any of the following situations:

- On school premises during school hours
- Off-site activities (e.g. field trips).
- For practical departments (e.g. physical education, science lab).
- Extracurricular and out of hours activities (swimming, sport activities, clubs).

The First Aiders shall limit their first aid treatment within the scope of their training and they shall not provide medical assistance as their primary duty unless first aider is school doctor.

Any minor injuries reported to school clinic are attended to by school nurse or doctor, documented on school's data base. Clinic staff notifies the parents via phone call or clinic pass depending on the extent of the injury. Students who require further evaluation and management are referred to hospital or clinic depending on the extent of injury/sickness.

## Emergency Care:

In cases of emergency, School Doctor/Nurses are responsible to provide emergency care to students. In case your child requires emergency treatment, efforts will be made to contact you. If contact is not possible, the school doctor will administer appropriate emergency treatment and if needed an ambulance will be called to transfer your child to the hospital.



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If a critical emergency occurs, the School Doctor/Nurse shall notify the Principal immediately and ask the school administration to call an ambulance at 999 and to contact the student's parents/guardians.

Parents shall accompany their child to the hospital with the ambulance. If parents are unreachable or unable to make it to the school in time, school doctor/nurse shall accompany the student to the hospital until one of the parents reaches the hospital to be with the child.

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